



**HEALTH &  
EDUCATION**  
CO-OPERATIVE

**sn@p**

Assessment  
& Education

## **CUSTOMER RELATIONS & ACCOUNT MANAGER: SECONDMENT OPPORTUNITY**

**0.5 FTE, £28,000 - £33,000 pro rata depending on experience**

The [Health and Education Co-operative Ltd](#) is a consortium of universities in the North West, who work together to create shared online resources for use within the health care sector.

We have a range of online tools and materials specifically developed to support individuals throughout their health care careers. We currently have an opportunity for someone with experience of working within Trusts and the NHS to help us develop more mutually beneficial, long-term relationships – ultimately resulting in a growth of sales.

### **Key areas of responsibility**

#### *Research and New Product Development*

- To liaise with Learning and Development and clinical Leads in Trusts throughout England to better understand any CPD or training gaps
- To report on provision gaps, and make recommendations to the Chief Officer on opportunities for new resource/training activities
- To act as a liaison between key contacts in trusts with regard to any new product development activity

#### *Sales and Promotion*

- To actively seek opportunities to promote existing Health and Education Co-operative resources, including:
  - a. Numeracy assessment and development platform
  - b. Numeracy short course/revalidation
  - c. CPD resources for prescribing staff
  - d. CPD resources for NMP Leads
  - e. Proctoring software for recruitment of overseas staff

#### *Customer Service*

- Engage with existing users of our services and provide insight into the way resources are being utilised, making recommendations for future improvements

### **Secondment Information**

Secondment arrangements are flexible, with consideration being made from 3 months to 1 year. It is likely that the successful candidate will work from home or remain at their current employer for the duration of the secondment.

Depending on the duration of the secondment, a series of outcomes will be agreed. These will be monitored fortnightly.

### **More about us**

We are a [small team](#) of committed individuals, with ambition to support the growth of the Health and Education Co-operative. Everyone's contribution has the potential to make a significant impact on the company. This is a huge opportunity to demonstrate impact of your work.

### **How to Apply**

Send a CV and covering letter to: [joanna.tate@hecooperative.ac.uk](mailto:joanna.tate@hecooperative.ac.uk)

Deadline for applications: Midnight 30<sup>th</sup> June 2022

